

JOSHUA WATER CONTROL DISTRICT
BOARD OF SUPERVISORS'
MONTHLY MEETING AGENDA FOR
JANUARY 10, 2017, at 1:00 P.M.
MEETINGS ARE HELD AT THE JOSHUA OFFICES
12008 N.E. HWY. 70, ARCADIA, FLORIDA
MEETINGS ARE OPEN TO THE PUBLIC
District's website: districtsapecial.org/jwcd

BOARD OF SUPERVISORS

Mr. Jerry Newlin, President
Mr. Richard Strickland, Supervisor
Mr. Donald Hovey, Supervisor

FIELD SUPERVISOR

Mr. James Shattles

DISTRICT MANAGER

Ms. Dana Clement

1) **PRESIDENT, CALL MEETING TO ORDER**

2) **OLD BUSINESS**

- a. Approve the minutes of the November 8, 2016, meeting.
- b. Other.

3) **ENGINEER'S REPORT**

- a. Discussion.

4) **ATTORNEY'S REPORT**

- a. Discussion.

5) **DISTRICT MANAGER'S REPORT**

- a. Two employees quit.
- b. Next meeting is March 14, 2017.
- c. Other.

**JOSHUA WATER CONTROL DISTRICT
BOARD OF SUPERVISORS'
MONTHLY MEETING AGENDA
JANUARY 10, 2017**

6) SECRETARY/TREASURER'S REPORT

- a. Financial reports for November 9, 2016 through January 10, 2017.
- b. Other.

7) SUPERVISOR'S FIELD REPORT

- a. Field reports for November and December 2016.
- b. Update on the work JWCD is performing at Rum Creek Ranch.
- c. Other.

8) CALL FOR NEW OR OTHER BUSINESS

- a. Other.

9) SUPERVISOR'S COMMENTS

- a. Discussion.

10) CALL FOR PUBLIC COMMENTS

11) PUBLIC NOTIFICATION

“Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

12) ADJOURNMENT

JOSHUA WATER CONTROL DISTRICT (JWCD)
BOARD OF SUPERVISORS
MONTHLY MEETING MINUTES FOR THE MEETING HELD ON
November 8, 2016, AT 1:00 P.M.
District Website: districtsarespecial.org/jwcd

BOARD OF SUPERVISORS

Mr. Jerry Newlin, President
Mr. Donald Hovey, Supervisor
Mr. Richard Strickland, Supervisor

DISTRICT MANAGER/SEC. TREASURER

Ms. Dana Clement

FIELD OPERATIONS SUPERVISOR

Mr. James Shattles

OTHERS PRESENT

Ms. Babs Lawton, Secretary

1) **MONTHLY MEETING CALLED TO ORDER**

a) **MR. NEWLIN CALLED THE MONTHLY MEETING TO ORDER**

Mr. Newlin called the monthly meeting to order at 1:04 p.m. in the District's offices located at 12008 N.E. Highway 70, Arcadia, Florida, on Tuesday, November 8, 2016.

2) a) **APPROVE THE MINUTES OF THE OF THE AUGUST 9, 2016 ANNUAL/SEMI-MONTHLY AND THE SPECIAL MEETING, AUGUST 30, 2016**

Mr. Strickland made a motion to approve the minutes of the annual/semi-monthly meetings held on August 9, 2016, and the special meeting held on August 30, 2016. Mr. Hovey seconded the motion and the motion passed unanimously.

3) **ENGINEER'S REPORT**

a) None.

4) **ATTORNEY'S REPORT**

a) None.

5) **DISTRICT MANAGER'S REPORT**

a) **AUDIT UPDATE**

Ms. Clement said that the auditors have been in the district's office for a total of seven days working on the audit for the fiscal year ending September 30, 2016. Ms. Clement said that the auditors are planning to attend a meeting this first year to introduce themselves and to go through the audit with the supervisors.

Ms. Clement said that she will let the board know which meeting the auditors will be attending.

b) **SECURITY CAMERAS FOR THE GUARD HOUSE**

Ms. Clement said that the District is having the normal issues with hunters and that a Sheriff's detective had come to the office and said that some cameras would help significantly. Ms. Clement said that she has gotten two quotes from Safe Guard Security to get an idea of what kind of costs would be involved, if the district determined to install a system. Ms. Clement said that nothing significant had happened within the district, but the neighbor to the west of the district has had issues with hunters.

After a discussion, Mr. Newlin said that this item should be tabled for right now.

c) **YEAR END BONUSES**

Mr. Strickland made a motion to authorize year-end bonuses. Mr. Hovey seconded the motion and the motion passed unanimously.

Mr. Newlin said that Ms. Clement should consider lowering the amount given for next year, due to the hardships that the citrus industry has/is facing.

d) **NEXT MEETING, JANUARY 10, 2017**

Ms. Clement said that the next scheduled meeting is to be held on January 10, 2017.

6) **SECRETARY/TREASURER'S REPORT**

a) **FINANCIAL REPORTS FOR AUGUST 10, 2016 THROUGH SEPTEMBER 30, 2016 AND OCTOBER 1, 2016 THROUGH NOVEMBER 8, 2016**

The financial reports were submitted for the period of August 10, 2016 through September 30, 2016 and October 1, 2016 through November 8, 2016, for the Supervisors' review.

Mr. Strickland made a motion to approve the financial reports as submitted. Mr. Hovey seconded the motion and the motion passed unanimously.

7) **SUPERVISOR'S FIELD REPORT**

a) **FIELD REPORTS FOR AUGUST, SEPTEMBER AND OCTOBER 2016**

Mr. Strickland made a motion to approve the August, September and October 2016, field reports as submitted. Mr. Hovey seconded the motion and the motion passed unanimously.

b) **RUM CREEK RANCH, UPDATE ON CONTRACT PERSON AND WORK PERFORMED**

Mr. Shattles said that JWCD began cleaning the canal at Rum Creek Ranch, located on the County line, on November 2, 2016. Mr. Shattles stated that this canal is critical for the drainage of JWCD's canals, and he is sure how long the project will take until completion.

c) **HERBICIDE'S APPLICATION, UPDATE**

Mr. Shattles said that everything is sprayed except the laterals and the borrow canal.

8) **CALL FOR NEW OR OTHER BUSINESS**

a) **RATIFY THE PAVING OF THE ROAD TO SECURITY BUILDING &
CULVERT REPLACEMENTS AREAS BY SUNLAND PAVING CO. INC.,
COSTS \$19,500.00**

Ms. Clement said that the paving of the road to the security building and the culvert's replacements areas located in the main roadway, have been paved. Ms. Clement said that the District had budgeted \$19,500.00 for this project, and that is what the cost is. Ms. Clement said that one area was unable to be paved due to a crushed culvert, however; the culvert has been replaced and Sunland Paving will be returning to pave that area, when their schedule allows for it.

9) **CALL FOR PUBLIC COMMENTS**

There were no public comments.

10) **PUBLIC NOTIFICATION**

"Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

11) **ADJOURNMENT**

Mr. Newlin adjourned the meeting at 1:23 p.m.

Respectfully Submitted,

Dana Clement
Secretary/Treasurer
Joshua Water Control District

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
NOVEMBER 2016

1) **MANPOWER**

NUMBER OF FIELD PERSONNEL: 5 **HOURS WORKED:** 847

James Shattles
Steven Harris
Jason Loux

Phillip Harris
Brandon Taylor

HOURS SCHEDULED: 861 **EFFICIENCY:** 98%

2) **MAJOR EXPENDITURES:**

Travelers Insurance, \$5,113.00, (auto insurance), Sunland Paving Company, \$17,500.00, (driveway and spot paving of culvert crossings), Fenders Auto Parts, \$2,178.95, (parts)

3) **ON GOING PROJECTS**

None.

4) **SPECIAL PROJECTS COMPLETED**

None.

5) **CANALS MAINTENANCE**

15,000 **FEET OF CANALS CLEANED**

LOCATION

County line ditch in Rum Creek Ranch = 15,000 feet.

CANALS TO BE CLEANED

The Canals in Rum Creek Ranch.

6) **SPOIL**

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
NOVEMBER 2016

3,960 **FEET OF SPOIL LEVELED**

LOCATIONS

The Number 4 Canal in 03-8-33 through 03-17-32 = 3,960 feet.

SPOIL TO BE LEVELED

The Number 2 Canal in 03-6-16 through 03-6-48.

7) **MOWING**

A) **DITCH BANKS MOWED**

30 **MILES**

LOCATIONS

The top cut on the numbers 2, 3, 4, 5 and 6 Canals and the intersections throughout the District.

DITCH BANKS TO BE MOWED

LOCATIONS

The top cut on the numbers 2, 3, 4, 5, 6, 7 and 8 Canals.

8) **WEED CONTROL**

The aerial application of Round-up Custom, 2-4-D Amine, Clipper and Element 3-A to 1,113 acres, began on October 17, 2016, and was completed on November 14, 2016.

9) **ROAD MAINTENANCE**

40 **MILES GRADED**

LOCATIONS

Bottom Rock Road, Top Rock Road and Tier Barn Roads.
On the Numbers 1, 2, 3, 4, 5, 6, 7 and 8 Canals.

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
NOVEMBER 2016

NUMEROUS

WASHOUTS FILLED

LOCATIONS:

Around the culverts on the Numbers 2 and 7 Canals, with dirt.

NUMEROUS

SPOT REPAIRS

LOCATIONS:

On Bottom Rock and Tier Barn Roads, with shell.

Repaired the holes in 03-03, 03-2, bottom, and 03-4, top roadway, with dirt.

10) CULVERTS

1 CULVERT REMOVED

The lateral in the main road in 04-36-48 in the Number 1 Canal with one new round, aluminum, 24" x 50', with a 7' riser.

0 CULVERTS REPLACED

LOCATIONS:

None.

11) OTHER PROJECTS

Repaired and replaced signs throughout the District.

12) REMARKS FROM MR. JAMES SHATTLES

Making good progress with the cleaning of county line ditch in Rum Creek Ranch.

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
NOVEMBER 2016

SCHEDULED WORK DAYS EQUALS 20

EQUIPMENT	OPERATED (DAYS)	DOWN FOR REPAIRS (DAYS)	NOT OPERATED (DAYS)	EQUALS SCHEDULED WORK DAYS
E71-JOHN DEERE LOADER	19	0	1	20
E68-CAT GRADER	20	0	0	20
E-69 VOLVO EXCAVATOR (Rubber tire)	5	0	15	20
E51-FORD TRACTOR	2	0	18	20
E67-FORD TRACTOR SLOPEMOWER	20	0	0	20
E70-JOHN DEERE EXCAVATOR (Track)	16	2	2	20
TOTALS	82	2	36	100
EFFICIENCY RATES	.684%	.016%	.3%	100%

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
DECEMBER 2016

1) **MANPOWER**

NUMBER OF FIELD PERSONNEL: 5 **HOURS WORKED:** 867

James Shattles
Steven Harris
Jason Loux

Phillip Harris
Brandon Taylor

HOURS SCHEDULED: 877 **EFFICIENCY:** 98%

2) **MAJOR EXPENDITURES:**

Coastal Air Service, \$46,022.55, (aerial application), Jet Age Fuel, \$9,840.55, (fuel), Travelers Insurance, \$23,941.00, (commercial insurance), Sunland Paving Company, \$2,000.00, (paving of culvert crossing).

3) **ON GOING PROJECTS**

None.

4) **SPECIAL PROJECTS COMPLETED**

None.

5) **CANALS MAINTENANCE**

10,000 **FEET OF CANALS CLEANED**

LOCATION

County line ditch in Rum Creek Ranch = 10,000 feet.

CANALS TO BE CLEANED

The Canals in Rum Creek Ranch.

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
DECEMBER 2016

6) **SPOIL**

23,960 **FEET OF SPOIL LEVELED**

LOCATIONS

County line ditch in Rum Creek Ranch = 20,000 feet.
The Number 2 Canal in 03-6-16 through 03-6-48 = 3,960 feet.

SPOIL TO BE LEVELED

County line ditch in Rum Creek Ranch

7) **MOWING**

A) **DITCH BANKS MOWED**

0 **MILES**

DITCH BANKS TO BE MOWED

LOCATIONS

The top cut on the numbers 2, 3, 4, 5, 6, 7 and 8 Canals.

8) **WEED CONTROL**

Met with Dean Crivellaro of Ecological Control and Management, Inc. on December 14, 2016.

9) **ROAD MAINTENANCE**

40 **MILES GRADED**

LOCATIONS

Bottom Rock Road, Top Rock Road and Tier Barn Roads.
On the Numbers 2, 3, 4, 5, 6 and 7 Canals.

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
DECEMBER 2016

1 **WASHOUT FILLED**

LOCATION

In 03-1-45 in the roadway, with dirt.

NUMEROUS **SPOT REPAIRS**

LOCATIONS

On Bottom Rock and Tier Barn Roads, with shell.

Repaired the holes in 03-1 bottom, and 03-1 top roadway, with dirt.

10) **CULVERTS**

0 **CULVERTS REMOVED**

0 **CULVERTS REPLACED**

11) **OTHER PROJECTS**

Repaired and replaced signs throughout the District.

12) **REMARKS FROM MR. JAMES SHATTLES**

Making good progress with the cleaning of county line ditch in Rum Creek Ranch.

JOSHUA WATER CONTROL DISTRICT
MONTHLY FIELD REPORT FOR THE MONTH OF
DECEMBER 2016

SCHEDULED WORK DAYS EQUALS 20

EQUIPMENT	OPERATED (DAYS)	DOWN FOR REPAIRS (DAYS)	NOT OPERATED (DAYS)	EQUALS SCHEDULED WORK DAYS
E71-JOHN DEERE LOADER	20	0	0	20
E68-CAT GRADER	19	0	1	20
E-69 VOLVO EXCAVATOR (Rubber tire)	2	0	18	20
E51-FORD TRACTOR	1	0	19	20
E67-FORD TRACTOR SLOPEMOWER	19	0	1	20
E70-JOHN DEERE EXCAVATOR (Track)	18	0	2	20
TOTALS	79	0	41	120
EFFICIENCY RATES	.6583%	0%	.3417%	100%

