

**JOSHUA WATER CONTROL DISTRICT (JWCD)**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES FOR**  
**March 14, 2017, AT 1:00 P.M.**

District Website: [districtsapecial.org/jwcd](http://districtsapecial.org/jwcd)

**BOARD OF SUPERVISORS**

Mr. Jerry Newlin, President  
Mr. Donald Hovey, Supervisor  
Mr. Richard Strickland, Supervisor

**DISTRICT MANAGER/SEC.TREASURER**

Ms. Dana Clement

**FIELD OPERATIONS SUPERVISOR**

Mr. James Shattles

**OTHERS PRESENT**

Ms. Melenia Watson

1) **PRESIDENT CALLS THE MEETING TO ORDER**

a) **MR. NEWLIN CALLS THE MEETING TO ORDER**

Mr. Newlin called the monthly meeting to order at 1:00 p.m. in the District's offices located at 12008 N.E. Highway 70, Arcadia, Florida, on Tuesday, March 14, 2017.

2) **OLD BUSINESS**

a) **APPROVE THE MINUTES OF THE JANUARY 10, 2017, MEETING**

Mr. Strickland made a motion to approve the minutes of the January 10, 2017 meeting. Mr. Hovey seconded the motion and the motion passed unanimously.

b) **MR. NEWLIN TO CONTACT MR. MEYERS, RE: SECTION 31, DESOTO RECYCLING DISPOSAL MOVING DIRT**

Mr. Newlin said that he had not contacted Mr. Meyers.

Mr. Shattles said that the dirt had been moved from the front of the air strip and that the dirt which was piled up earlier, had been moved. Mr. Strickland said that there is a lot of dirt in the next one-quarter section.

Mr. Newlin said that he will strive to contact Mr. Meyers prior to the next meeting to see what Mr. Meyer's plans are for the future, and if it will affect the District.

3) **ENGINEER'S REPORT**

a) None.

4) **ATTORNEY'S REPORT**

- a) None.

5) **DISTRICT MANAGER'S REPORT**

a) **STATUS ON THE CLERICAL POSITION**

Ms. Clement said that the clerical position in the office has been filled, and introduced Ms. Melenia Watson to all present.

b) **NEXT MEETING IS MAY 9, 2017**

Ms. Clement said that the next meeting is to be held on Tuesday, May 9, 2017, at 1:00 p.m.

6) **SECRETARY/TREASURER'S REPORT**

a) **FINANCIAL REPORT FOR JANUARY 11, 2017 THROUGH MARCH 14, 2017**

Ms. Clement presented the financial report for the period of January 11, 2017 through March 14, 2017, for the supervisor's review.

Mr. Strickland made a motion to approve the financial report as presented. Mr. Hovey seconded the motion and the motion passed unanimously.

7) **SUPERVISOR'S FIELD REPORT**

a) **FIELD REPORTS FOR JANUARY AND FEBRUARY 2017**

Mr. Shattles said that the district currently has two tractors. One tractor is not viable at all and the other tractor, which is not in good condition, will require approximately \$3,000.00 or more, of repairs.

Mr. Newlin recommended that Mr. Shattles look into JWCD purchasing a used tractor, one with a warranty if possible and to also review the cost of a new one. Mr. Newlin said that Mr. Shattles should have the two tractors, which are no longer useful to the district, due to constant repair costs, to the next available auction.

b) **UPDATE ON THE CANAL CLEANING BEING PREFORMEND AT RUM CREEK RANCH**

Mr. Shattles said that JWCD's progress is good and that next Monday, the district will begin the installation of the four, 72" x 60' culverts.

Mr. Newlin asked how much longer the JWCD crew will be at Rum Creek. Mr. Shattles said that once the rainy season begins and the water gets too high. Mr. Newlin said that if that occurs and the project has not been completed, the district can return once the weather is agreeable to the task.

c) **INSTALLATION OF THE CULVERTS AT RUM CREEK RANCH**

Previously discussed.

8) **CALL FOR NEW OR OTHER BUSINESS**

a) None.

9) **CALL FOR PUBLIC COMMENTS**

There were no public comments.

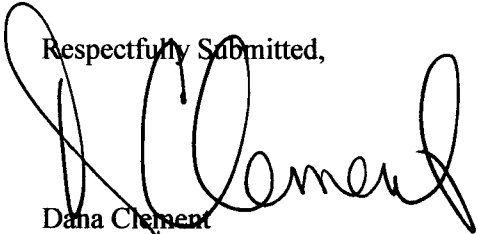
10) **PUBLIC NOTIFICATION**

“Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

11) **ADJOURNMENT**

Mr. Newlin adjourned the meeting at 1:15 p.m.

Respectfully Submitted,



Dana Clement  
Secretary/Treasurer  
Joshua Water Control District

**JOSHUA WATER CONTROL DISTRICT**  
**MONTHLY FIELD REPORT FOR THE MONTH OF**  
**MARCH 2017**

1) **MANPOWER:**

<b><u>NUMBER OF FIELD PERSONNEL</u></b>	<b><u>5</u></b>	<b><u>HOURS WORKED</u></b>	<b><u>1026.5</u></b>
Travis Canfield Phillip Harris Steven Harris James Shattles			
<b><u>HOURS SCHEDULED</u></b>	<b><u>1058</u></b>	<b><u>EFFICIENCY</u></b>	<b><u>97%</u></b>

2) **MAJOR EXPENDITURES:**

Bridgefield, \$2,434.49, (worker's compensation insurance), First State Bank, \$2,725.98, (front end loader loan), Seacoast National Bank, \$4,359.27, (excavator loan), Baggett, Reutimann & Associates, \$9,740.00, (audit), SaSo, \$3,093.33, (signs for grove)

3) **ON-GOING SPECIAL PROJECTS:**

Rum Creek Ranch.

4) **SPECIAL PROJECTS COMPLETED:**

Installed (4) 72" x 60' culverts in the County Line Ditch at Rum Creek Ranch.

Installed (4) 72" x 60' culverts in the ditch behind the Rum Creek Ranch Office, on Rum Creek Ranch.

5) **CANALS:**

A) **CLEANED:**

12,040 feet of canals were cleaned at Rum Creek Ranch.

Locations:

1. 8,500 feet of canal at Rum Creek Ranch.
2. 1,320 feet of sub-lateral canals in 03-18 block 12.
3. 1,320 feet of sub-lateral canals in 03-18 blocks 20 and 21.

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4. 900 feet of sub-lateral canals in 03-7 between blocks 52 and 53.

**B) TO BE CLEANED:**

Locations:

1. Canals on Rum Creek Ranch.

C) 0 Plugs were removed.

D) 0 Plugs were installed.

**6) SPOIL LEVELED:**

A) 24,640 feet of spoil leveled.

Locations:

1. 22,000 feet on Rum Creek Ranch.

2. 1,320 feet in 03-18 block 13.

3. 1,320 on 03-18 block 20.

B) Additional spoil to be leveled at Rum Creek Ranch, and in 03-7 block 52.

**7) MOWING:**

A) 0 miles.

B) Ditch banks to be mowed are the top cuts on the Numbers 1, 2, 3, 4, 5, 6, 7 and 8 Canals.

**8) WEED CONTROL:**

None.

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9) **ROAD MAINTENANCE:**

- A) 38 miles of roads graded on Bottom Rock, Top Rock and Tier Barn Roads on the Numbers 1, 2, 3, 4, 5, and 7 Canals.
- B) 0 miles of swales opened.
- C) 1 washout filled with shell in 03-26, block 32 the Number 7 Canal.
- D) Numerous spot repairs were completed with shell on Bottom Rock, Tier Barn, Top Rock Roads and on the Number 5 Canal.

Numerous holes were filled with dirt throughout the district.

- C) 0 swales opened.
- D) 0 swales closed.

10) **CULVERTS INSTALLED:**

- A) 1 culvert reset.
- B) 1 culvert set in 03-7, block 53, in the lateral with one new, 3" x 20', 7' risers round aluminum.
- C) 0 culverts removed.
- D) 1 culvert was replaced in 03-18 between blocks 12 and 13, with a new 24" x 40', round aluminum culvert, with a 7' riser.

11) **OTHER PROJECTS:**

- A) Field personnel working at guard house.
- B) Field personnel tractor safety meeting at County Line Extension Office.
- C) Mr. Shattles and Mr. P. Harris in OSHA-II training.

12) **REMARKS FROM JAMES SHATTLES:**

Good progress is being made at Rum Creek Ranch.

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**SCHEDULED WORK DAYS**      **23**

<b>EQUIPMENT NUMBERS AND DESCRIPTION</b>	<b>DAYS SCHEDULED</b>	<b>DAYS OPERATED</b>	<b>DOWN TIME (DAYS)</b>	<b>REASON FOR DOWNTIME</b>
E-71 John Deere	23	23	0	Ok
E68 Cat Grader	23	20	0	Sick Leave
F69 Volvo Excavator (Rubber Tire)	6	6	0	Ok
E-51 Ford Tractor	0	0	23	Transmission
E-67 Ford Tractor Slope Mower	23	23	0	Ok
E-70 John Deere Excavator Track	19	19	0	Ok- Other Work
<b>TOTALS:</b>	<b>94</b>	<b>94</b>	<b>1.5</b>	
<b>EFFICIENCY RATE:</b>		<b>98.5%</b>		