

COW SLOUGH WATER CONTROL DISTRICT
BOARD OF SUPERVISORS'
MONTHLY MEETING AGENDA FOR
SEPTEMBER 28, 2017 at 3:00 P.M.
MEETING HELD IN THE COUNTY EXTENSION OFFICES
225 PRATT BOULEVARD, LABELLE, FLORIDA
THIS MEETING IS OPEN TO THE PUBLIC
Website: districtsapecial.org/cswcd

BOARD OF SUPERVISORS

Mr. Phillip Sherrod, President
Mr. Dallas Townsend, Supervisor
Mr. John Giddens, Supervisor

DISTRICT ADMINISTRATOR

Ms. Dana Clement

- 1) **PRESIDENT CALLS MEETING TO ORDER**

- 2) **ATTORNEY'S REPORT**
 - a) Easement issue.
 - b) Other.

- 3) **OLD BUSINESS**
 - a) Approve the draft minutes of the August 24, 2017, monthly meetings.
 - b) Other.

- 4) **ADMINISTRATOR'S REPORT**
 - a) Approve the financial reports for August 25, 2017 through August September 28, 2017.
 - b) Next scheduled meeting is October 26, 2017, at 3:00 p.m.
 - c) Ratify insurance for 2017-2018.
 - d) Other.

- 5) **ENGINEER'S REPORT**
 - a) Descriptive drawings Lateral 2-E extension.
 - b) Water analyses graph.
 - c) Other.

**COW SLOUGH WATER CONTROL DISTRICT
BOARD OF SUPERVISORS'
MONTHLY MEETING AGENDA
SEPTEMBER 28, 2017**

6) **NEW BUSINESS**

a) Other.

7) **SUPERVISORS' COMMENTS**

8) **CALL FOR PUBLIC COMMENTS**

9) **PUBLIC NOTIFICATION**

“Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.”

10) **ADJOURNMENT**

COW SLOUGH WATER CONTROL DISTRICT
BOARD OF SUPERVISORS
MEETING MINUTES FOR
AUGUST 24, 2017, AT 3:00 P.M.
In the County Extension Office in LaBelle, Florida
Website: districtsapecial.org/cswcd

BOARD OF SUPERVISORS

SECRETARY-TREASURER, ADMINISTRATOR

Mr. Phillip Sherrod, President
Mr. Dallas Townsend, Supervisor
Mr. John Giddens, Supervisor

Dana Clement

OTHERS PRESENT

Ms. Sommer Foster, CSWCD, Engineer, Johnson Prewitt & Assoc
Mr. John Hoffman, Barron Collier Representative

1) **PRESIDENT CALL MEETING TO ORDER**

Mr. Sherrod called the August 24, 2017, monthly meeting to order at 3:00 p.m. and announced those in attendance.

Meetings are held in the County Extension Offices located in LaBelle, Florida and are open to the public.

2) **ATTORNEY'S REPORT**

a) **EASEMENT ISSUE**

Mr. Sherrod stated that there is no attorney report to present.

3) **OLD BUSINESS**

a) **APPROVE THE DRAFT MINUTES OF THE MONTHLY MEETING HELD ON JUNE 22, 2017**

Ms. Clement submitted the draft minutes of the monthly meeting held on June 22, 2017, for the supervisor's review/approval.

Mr. Townsend made a motion to accept the minutes as presented and Mr. Giddens seconded the motion and the motion passed unanimously.

4) **ADMINISTRATOR'S REPORT**

a) **APPROVE THE FINANCIAL REPORTS FOR JUNE 23, 2017 THROUGH AUGUST 24, 2017**

Ms. Clement submitted the financial reports for approval.

Mr. Townsend made a motion to approve the financial reports as submitted and Mr. Giddens seconded the motion. The motion passed unanimously.

b) **NEXT SCHEDULED MEETING, SEPTEMBER 28, 2017**

Ms. Clement said that the next meeting is to be held on September 28, 2017. Mr. Townsend said that he will not be present at the September 28, 2017, meeting.

5) **ENGINEER'S REPORT**

a) **DESCRIPTIVE DRAWINGS FOR TOWNSEND AND KOZACK, RE:
LATERAL L2-E**

1) Ms. Foster said that she had finally reached Ms. Kozack and that she is fine with her descriptive drawing for Lateral 2-E, and was forwarding it to her attorney for review. Ms. Foster said that she has not heard back from Ms. Kozack.

2) Ms. Foster handed out an amended descriptive drawing for the Townsend group for the Lateral 2-E project, and said that it does indicate a 40 foot width. Mr. Townsend said that he believes there will have to be one small change in the legal description. Mr. Townsend said that the drawing indicates that the district is going to go north along the west line of the said Section 20, and it is needs to be going north along the west line of the southeast quarter of said Section 20. Mr. Townsend said that the description starts out correctly at the south quarter corner, but then it states north along the west line of sub-section 20, and it needs to say the west line of the southeast quarter of said Section 20. Ms. Foster said that she sees the error.

Mr. Townsend said, that the only thing that he has not checked, and he assumes that the engineer has, is the east end of it has to have a 40 foot barring to make sure that it matches his deed.

Mr. Townsend said, as far as the body of the language in the Townsend Group easement, he will send the language of the easement to Mr. Diffenderfer, attorney for CSWCD, and make sure that it is proper. Mr. Townsend said that the easement will have some restrictions, but not to the district and that he will also put language in the easement for D.O.T., and will forward the Kozack's easement to Mr. Diffenderfer.

3) Ms. Foster handed out a descriptive drawing for the Lateral 2E extension easement to all present. Ms. Foster said that she has taken the Kozack easement, and said that she will be doing some more work on it, but stated that this is a typical section. Ms. Foster said that she likes to stay 5 feet off of the property line, and feels that it will be sufficient. Ms. Foster said so the drawing indicates a 40 foot easement and 20 feet for the road. Ms. Foster asked if the supervisors had a preference for the material for the road and asked if the material excavated from canal can be utilized to use some of that on the road. Mr. Townsend said that we will have to use some of that to fill the existing ditch.

Mr. Townsend and Mr. Giddens asked why the ditch is indicated as having a depth of 6 feet, which is too deep. Ms. Foster said that it can, maybe be a little smaller. After discussion, Ms. Foster said that she presented this drawing for questions and comments, before she presented a final drawing. Ms. Foster said that she will present a final drawing at the next meeting.

6) **NEW BUSINESS**

a) **WATER ANALYSES REPORTS**

Ms. Clement said that she has been sending the water analyses to the supervisors and Ms. Foster as she receives them from the laboratory.

The reports were reviewed and Ms. Foster said that she will plot the analyses and present a graph at the next meeting.

7) **SUPERVISORS' COMMENTS**

None presented.

8) **PUBLIC COMMENTS**

Mr. Sherrod called for any comments from the public. None presented.

9) **PUBLIC NOTIFICATION**

“Pursuant to section 286.0105, Florida Statutes, if any person decides to appeal any decision if made by the District with respect to any matter considered at this meeting or hearing, he or she will need a recording of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.”

10) **ADJOURNMENT**

Mr. Townsend made a motion to adjourn the meeting at 3:26 p.m. and Mr. Giddens seconded the motion. The motion passed unanimously.

Respectfully submitted,

Dana Clement
Secretary/Treasurer
Cow Slough Water Control District

COW SLOUGH WATER CONTROL DISTRICT
MONTHLY FINANCIAL REPORT
August 25, 2017 through September 28, 2017

<u>Opening Checking Account Balance</u>	\$65,464.89
<u>Opening Money Market Account</u>	21,780.62
	<u>\$87,245.51</u>

INCOME

Checking Account Interest	(Aug. 2017)	\$5.66
Money Market Account Interest	(Aug. 2017)	1.85
Hendry County Tax Revenues		0.00
Collier County Tax Revenues		0.00

<u>Total Revenues Received Through September 28, 2017</u>	7.51
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<u>BALANCE</u>	<u>\$87,253.02</u>
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EXPENDITURES

Dana Clement	(Administration for September 2017)	1,250.00
Joshua Water Control District	(IT services for September 2017)	50.68
LLW	(Legal services, condemnation process)	82.90
Short Environmental Laboratories	(Water analyses)	230.00
CenturyLink	(Phone service, August 2017)	34.29
Johnson-Prewitt & Associates	(Engineering services)	3,090.00

<u>Total Expenditures Through September 28, 2017</u>	<u>4,737.87</u>
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<u>Ending Account's Balances, September 28, 2017</u>	<u>\$82,515.15</u>
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COW SLOUGH WATER CONTROL DISTRICT
MONTHLY SUPPLEMENTAL FINANCIAL REPORT
DATE OF REPORT: SEPTEMBER 26, 2017

2016/2017			OCTOBER RECEIVED	NOVEMBER RECEIVED	DECEMBER RECEIVED	JANUARY RECEIVED	FEBRUARY RECEIVED	MARCH RECEIVED	APRIL RECEIVED	MAY RECEIVED	JUNE RECEIVED	JULY RECEIVED	AUGUST RECEIVED	SEPTEMBER RECEIVED		
ACCOUNT TITLES																
SEACOAST NAT'L BANK - CHECKING	BEG. BALANCES		65,106.22	58,511.09	45,903.73	68,192.32	105,421.23	101,855.76	95,795.69	79,406.50	73,592.01	68,240.58	67,097.07	65,470.55		
SEACOAST NAT'L BANK - MONEY MKT.			21,762.49	21,764.34	21,766.13	21,767.97	21,769.82	21,771.49	21,773.34	21,775.13	21,776.98	21,778.77	21,780.62	21,782.47		
		BALANCES	86,868.71	80,275.43	67,669.86	89,960.29	127,200.11	123,627.25	118,049.53	101,181.63	95,368.99	90,019.35	88,787.69	87,253.02		
\$9.00 per acre (±) 8,785.00 acres															AVAILABLE FUNDS	
2016/2017 BUDGET																
TAX REVENUES	79,065.00	TAX REV. - HENDRY	0.00	197.81	24,390.94	27,230.81	753.75	154.40	341.47	0.00	513.10	546.28	0.00	0.00	0.00	54,128.56
ESTIMATED CARRY OVER	40,000.00	TAX REV. - COLLIER	0.00	284.12	1,757.60	17,361.36	720.27	988.29	44.91	1,369.26	28.55	0.00	0.00	0.00	0.00	22,554.36
		BANK INTEREST	7.37	6.13	7.43	10.91	9.82	10.54	9.72	8.76	7.80	7.67	7.51	0.00	0.00	93.66
		MISC. INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		C.D. INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	119,065.00	BALANCES	86,876.08	80,763.49	93,825.83	134,563.37	128,683.95	124,780.48	118,445.63	102,559.65	95,918.44	90,473.30	88,795.20	87,253.02	76,776.58	
EXPENDITURES																
			ACTUAL OCTOBER EXPENSES	ACTUAL NOVEMBER EXPENSES	ACTUAL DECEMBER EXPENSES	ACTUAL JANUARY EXPENSES	ACTUAL FEBRUARY EXPENSES	ACTUAL MARCH EXPENSES	ACTUAL APRIL EXPENSES	ACTUAL MAY EXPENSES	ACTUAL JUNE EXPENSES	ACTUAL JULY EXPENSES	ACTUAL AUGUST EXPENSES	ACTUAL SEPTEMBER EXPENSES	TOTAL FUNDS EXPENDED	TOTAL ACCOUNTS BALANCES
MAINTENANCE	32,000.00															282.97
a) HERBICIDE (3 times per year)	14,000.00		0.00	0.00	0.00	550.00	550.00	1,581.10	0.00	1,994.23	3,095.50	0.00	0.00	0.00	7,770.83	
b) CANAL MAINT. (excavating, leveling)	9,300.00		0.00	11,587.50	437.50	0.00	369.06	0.00	1,399.76	0.00	60.38	0.00	0.00	0.00	13,854.20	
c) CULVERTS	3,700.00		0.00	0.00	0.00	0.00	0.00	0.00	10,092.00	0.00	0.00	0.00	0.00	0.00	10,092.00	
d) MOWING	5,000.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CONDEMNATION PROCESS	30,000.00		295.00	88.50	855.50	343.50	1,389.00	2,500.00	2,612.50	3,149.59	1,233.00	244.00	91.50	82.90	12,884.99	17,115.01
DOWN STREAM MAINTENANCE FEES	4,100.00		0.00	0.00	520.00	0.00	0.00	1,022.56	0.00	0.00	0.00	0.00	0.00	0.00	1,542.56	2,557.44
WATER QUALITY ANALYSES	3,500.00		222.26	115.00	160.00	0.00	0.00	0.00	0.00	0.00	0.00	230.00	115.00	230.00	1,072.26	2,427.74
AUDIT FISCAL YEAR ENDING 2016	3,600.00		0.00	0.00	0.00	3,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,600.00	0.00
ATTORNEY'S FEES	5,000.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
ENGINEERING FEES	7,500.00		0.00	0.00	0.00	0.00	1,235.00	0.00	1,575.00	0.00	0.00	0.00	0.00	3,090.00	5,900.00	1,600.00
ADMINISTRATOR	15,000.00		1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	15,000.00	0.00
INSURANCE 2016/2017	4,090.00		3,412.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	3,512.00	578.00
OFFICE EXPENSES	1,900.00		244.56	50.68	50.68	50.68	150.68	50.68	246.56	400.68	249.68	50.68	85.68	84.97	1,716.21	183.79
LEGAL ADVERTISEMENTS	400.00		0.00	0.00	0.00	0.00	0.00	0.00	57.35	131.77	0.00	0.00	0.00	0.00	189.12	210.88
POSTAGE	150.00		0.00	0.00	0.00	0.00	49.00	0.00	22.66	137.00	0.00	0.00	0.00	0.00	208.66	-58.66
DUES (DCA, \$175.00, FASD, \$500.00)	675.00		675.00	0.00	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	675.00	0.00
TAX FEES/DISCOUNTS	6,325.20		501.83	1.95	591.86	1,569.08	63.96	326.61	8.17	27.39	10.53	10.93	0.00	0.00	3,112.31	3,212.89
RESERVE	4,824.80		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,824.80
TOTAL BUDGET	119,065.00	TOTAL MONTHLY EXPENSES	6,680.65	13,093.63	3,865.54	7,363.26	5,056.70	6,730.95	17,264.00	7,190.66	5,899.09	1,785.61	1,542.18	4,737.87	81,130.14	37,934.86
CURRENT CASH STATUS			80,275.43	67,669.86	89,960.29	127,200.11	123,627.25	118,049.53	101,181.63	95,368.99	90,019.35	88,787.69	87,253.02	82,515.15		