

EAST CHARLOTTE DRAINAGE DISTRICT
BOARD OF SUPERVISORS'
QUARTERLY MEETING AGENDA FOR
JANUARY 17, 2018, at 9:00 a.m.
MEETINGS ARE HELD AT THE CHARLOTTE HARBOR EVENT
AND CONFERENCE CENTER
75 TAYLOR STREET, PUNTA GORDA, FLORIDA
THESE MEETINGS ARE OPEN TO THE PUBLIC
District's website: districtsapecial.org/ecdd

BOARD OF SUPERVISORS

Mr. Jerry Newlin, President
Mr. Zachary Varner, Supervisor
Mr. Lenny Lempenau, Supervisor

FIELD SUPERINTENDENT

Mr. James Shattles

MANAGER

Ms. Dana Clement

- 1) **PRESIDENT, CALL MEETING TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **OLD BUSINESS**
 - a) Approve the minutes of the quarterly meeting held on October 18, 2017.
 - b) Condition of Graham Road.
 - c) Mr. Ralph Chastain hauling watermelons on Graham Road.
 - d) Other.
- 4) **SECRETARY/TREASURER'S REPORT**
 - a) Financial reports for the period of October 19, 2017 through January 17, 2018.
 - b) Implement a purchasing policy.
 - c) Next meeting is to be held on April 18, 2018, 9:00 a.m.
 - d) Aerial application RFP.
 - e) Other.
- 5) **FIELD REPORT**
 - a) Field report for October, November and December 2017.
 - b) Signs installed.
 - c) Roads repaired.
 - d) Other.

ECDD QUARTERLY MEETING
BOARD OF SUPERVISORS'
QUARTERLY MEETING AGENDA
JANUARY 17, 2018

6) **ENGINEER'S REPORT**

- a) Other.

7) **ATTORNEY'S REPORT**

- a) Other.

8) **NEW BUSINESS**

- a) Mr. Jay Mudge, remaining balance, RE: Graham Road.
- b) Other.

9) **CALL FOR PUBLIC COMMENTS**

10) **PUBLIC NOTIFICATION**

“Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

11) **ADJOURNMENT**

EAST CHARLOTTE DRAINAGE DISTRICT (ECDD)
BOARD OF SUPERVISORS
QUARTERLY MEETING MINUTES FOR
OCTOBER 18, 2017, 9:00 A.M.
Website: districtsapecial.org/ecdd

BOARD OF SUPERVISORS

Mr. Jerry Newlin, President
Mr. Zachary Varner, Supervisor
Mr. Leonard Lempenau, Supervisor

DISTRICT MANAGER/SEC./TREAS.

Ms. Dana Clement

FIELD OPERATIONS SUPERINTENDENT

Mr. James Shattles

OTHERS PRESENT

Mr. Robert Caccavale, landowner

1) **PRESIDENT, CALL MEETING TO ORDER**

Mr. Newlin called the October 18, 2017, East Charlotte Drainage District (ECDD) annual landowners' meeting to order at 9:00 a.m.

ECDD meetings are held in the Charlotte Harbor Event & Conference Center located at 75 Taylor Street, Punta Gorda, Florida, and are open to the public.

2) **PLEDGE OF ALLEGIANCE**

3) **OLD BUSINESS**

a) **APPROVE THE MINUTES OF THE ANNUAL/QUARTERLY MEETINGS HELD ON JULY 5, 2017**

Ms. Clement submitted the minutes of the annual/quarterly meetings held on July 5, 2017, for the supervisor's approval.

Mr. Lempenau made a motion to approve the minutes as submitted. Mr. Varner seconded the motion and the motion passed unanimously.

c) **CONDITION ON GRAHAM ROAD**

Mr. Newlin said that on October 10, 2017, he and Mr. Shattles went to check on the condition of Graham Road.

Mr. Newlin said that he feels that ECDD needs to install some road signs that state "SLOW, 20 MPH." Mr. Newlin said that two signs need to be placed south $\frac{3}{4}$ of a mile to Highway 74, at the top of Section 34, and two more signs, further south of the lateral canal, on the south end point toward Highway 74.

Ms. Clement said that she had gotten quotes for the (4) signs that Mr. Newlin referred to and that the cost will be \$1,261.60, which is \$762.00 over budget.

Mr. Lempenau said that he does not like the idea of signs because there are so many signs that people ignore them.

Mr. Newlin said that he has spoken with Mr. David Kemeny, Alico representative, and that Mr. Kemeny said that he had spoken to the shell pit operator and told the operator that Alico will not tolerate speeding within the District.

Mr. Newlin said that two signs will be sufficient, and that will reduce the cost of the signs in half.

Mr. Newlin stated that the potato farmer, whose property is located on the west side of Graham Road, has cut the ECDD fence, and is traveling back and forth. Mr. Newlin said that ECDD should cut him some slack due to Hurricane Irma, as long as the farmer fixes the fence.

Mr. Newlin said that when you get to the paved roadways in Sections 16 and 22, weeds are growing up through the pavement. Mr. Newlin said that Mr. Shattles is going to take some herbicides to Alico and they will spray the pavement, which should take care of the weeds.

A lengthy discussion ensued about the poor conditions, in certain areas, of Graham Road.

Mr. Lempenau made a motion to approve extra patching and purchasing two road signs for Graham Road. Mr. Varner seconded the motion and the motion passed unanimously.

4) **SECRETARY/ TRESURER'S REPORT**

a) **FINANCIAL REPORT FOR JULY 6, 2017 THROUGH SEPTEMBER 20, 2017, AND OCTOBER 1, 2017 THROUGH OCTOBER 18, 2017**

Ms. Clement submitted the financial reports for the supervisors' review/comments.

Mr. Lempenau made a motion to approve the financial reports as submitted. Mr. Varner seconded the motion and the motion passed unanimously.

b) **ACREAGE IN THE DIRTRICT REDUCED BY .13 ACRES, WILLIAMS FARMS, SECTION 16, BLOCKS 49 & 50, TOTAL ACREAGE WAS 3,359.84, NOW 3,359.71**

Ms. Clement said she was contacted by a representative of the Charlotte County tax appraiser's office to let her know that the acreage in Section 16, block 50, has been reduced from 20 acres to 19.87 acres.

c) **RATIFY INSURANCE COVERAGE FOR 2017/2018, EGIS INSURANCE & RISK ADVISORS**

Ms. Clement said that October 1, 2017 is when ECDD's general insurance coverage is renewed. Ms. Clement said that the district has had coverage with Travelers Insurance for many years, but this year, the District received a quote from Egis Insurance & Risk Advisors, which deals mainly with special districts and comes highly recommended. Ms. Clement said that she chose Egis Insurance & Risk because some of their coverages are significantly better than Travelers.

Ms. Clement said that the 2017/2018 budget for insurance is \$4,400.00 and that the Egis premium is \$3,000.00, which is a savings of \$1,400.00.

Ms. Clement asked for a motion to ratify her decision to change to Egis Insurance & Rick advisors.

Mr. Lempenau made a motion to ratify the acceptance of Egis Insurance & Risk Advisors as the District's insurance carrier for 2017/2018. Mr. Varner seconded the motion and the motion passed unanimously.

b) **NEXT MEETING TO BE HELD ON JANUARY 17, 2018, 9:00 A.M.**

Ms. Clement said that the next meeting is scheduled to be held on January 17, 2018, at 9:00 a.m.

5) **FIELD REPORT**

a) **FIELD REPORT JULY, AUGUST, AND SEPTEMBER 2017.**

The field report for July, August, and September 2017, was submitted for the supervisors review and comments.

Mr. Lempenau made a motion to accept the field report as presented and Mr. Varner seconded the motion. The motion passed unanimously.

b) **HURRICANE IRMA DAMAGE**

Mr. Shattles said that the Mid-Outfall Canal has a breach in it, however; the landowner responsible for the breach, is going to repair it.

c) **WEED CONTROL**

Mr. Shattles said that he will be meeting with the field consultant, Mr. Dean Crivellaro, on November 10, 2017.

6) **ENGINEER'S REPORT**

None.

7) **ATTORNEY'S REPORT**

None.

8) **NEW BUSINESS**

a) **REQUEST FROM MS. HOLLY VANSELOW, SECTION 26, NW CORNER, TO ACCESS ROADWAY IN SECTION 27**

Mr. Shattles said that he had received a phone call from Ms. Vanselow asking for permission to gain access to the roadways in Section 27.

Mr. Newlin said that Ms. Vanselow is completely locked out and that her attorney had contacted Alico, but he does not know what occurred after that.

Mr. Newlin said that this issue does not involve ECDD. Mr. Lempenau and Mr. Varner concurred.

b) **LOCKING GATE AT NEAL AND GRAHAM ROAD TO THE NORTH DURING THE EVENING**

Mr. Caccavale asked why the gate at the intersection of Neal and Graham Roads is being locked in the evening. Mr. Newlin said that Mr. Bickett has access to the road.

Mr. Caccavale said that Mr. Bickett allows hunting, people dropping off dogs and they are shooting.

Mr. Newlin said that he did not feel that it would be a problem for the gate to just be latched, and that he will try and speak to Mr. Kemeny.

16) **CALL FOR PUBLIC COMMENTS**

Mr. Newlin asked if there were any public comments. There were none.

17) **PUBLIC NOTIFICATION**

“Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to

ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

18) ADJOURNMENT

Mr. Lempenau made a motion to adjourn the meeting at 10:03 a.m. and Mr. Varner seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Dana Clement
Secretary/Treasurer
East Charlotte Drainage District

EAST CHARLOTTE DRAINAGE DISTRICT
QUARTERLY FIELD REPORT
FOR THE MONTHS OF OCTOBER, NOVEMBER AND DECEMBER 2017

1) **MAJOR PURCHASES/EXPENDITURES**

Baggett, Reutimann & Associate's, \$7,000.00, (audit), Egis Insurance Advisors, LLC, \$3,000.00, (commercial insurance), Joshua Water Control District, \$11,657.10 (roads improvement), Helena Chemicals, \$3,107.40, (chemicals).

2) **PROJECTS PENDING**

None.

3) **PROJECTS COMPLETED**

Installed two signs, the read SLOW, on Graham Road.

4) **CANAL'S MAINTENANCE**

None.

5) **WEED CONTROL**

Met with Mr. Dean Civellaro, field consultant on October 16, 2017 and November 10, 2017.

6) **ROAD'S MAINTENANCE**

None.

7) **CULVERTS**

None.

8) **WELLS**

Read the meters each month pursuant to WUP condition.

EAST CHARLOTTE DRAINAGE DISTRICT
QUARTERLY FIELD REPORT
FOR THE MONTHS OF OCTOBER, NOVEMBER AND DECEMBER 2017

9) **REMARKS**

- 1) The ditch that runs on the west side of Section 17 from the Neal Road Ditch to the North Outfall Canal, is in fair condition.
- 2) The Neal Road Ditch in Sections 15, 16 and 17, is in bad condition.