

JOSHUA WATER CONTROL DISTRICT (JWCD)
BOARD OF SUPERVISORS'
MEETING MINUTES FOR
January 9, 2018, at 9:00 A.M.

District Website: districtsapecial.org/jwcd

BOARD OF SUPERVISORS

Mr. Jerry Newlin, President
Mr. Donald Hovey, Supervisor
Mr. Richard Strickland, Supervisor

DISTRICT MANAGER/SEC.TREASURER

Ms. Dana Clement

FIELD OPERATIONS SUPERVISOR

Mr. James Shattles

OTHERS PRESENT

Ms. Melenia Watson - JWCD

1) **PRESIDENT CALLS THE MEETING TO ORDER**

a) **MR. NEWLIN CALLS THE MEETING TO ORDER**

Mr. Newlin called the monthly meeting to order at 9:00 a.m. in the District's offices located at 12008 N.E. Highway 70, Arcadia, Florida, on Tuesday, January 9, 2018.

2) **OLD BUSINESS**

a) **APPROVE THE MINUTES OF THE OCTOBER 10, 2017**

Mr. Strickland made a motion to approve the minutes of the October 10, 2017, meetings as presented. Mr. Hovey seconded the motion and the motion passed unanimously.

b) **MR. LEONARD MEYERS, RE: SECTION 31**

Ms. Clement said, that last year, Mr. Meyers attended a Joshua meeting in October 2017, and indicated that he was interested in installing two, 72" x 50' culverts in the Borrow Canal, between Sections 31 and 32. At that time, the supervisors asked Ms. Clement to secure quotes for the culverts and to communicate such, to Mr. Meyers. Mr. Meyers had stated at the meeting, that he will be responsible for the installation of the culverts. Ms. Clement said that she did secure the costs for the culverts, conveyed the cost to Mr. Meyers, but did not hear back from him.

Ms. Clement said that since that time, Mr. Meyers visited the District's office, and asked if she would see what the costs for the culverts are at this time. Ms. Clement said that the cost for the two, 72" x 50' culverts, was \$12,300.00, and that Mr. Meyers paid the cost to JWCD, and that she had ordered the culverts from Metal Culverts.

3) **ENGINEER'S REPORT**

a) None.

4) **ATTORNEY'S REPORT**

- a) None.

5) **DISTRICT MANAGER'S REPORT**

a) **IMPLEMENT A PURCHASING POLICY**

Ms. Clement stated that the audit for year ending September 30, 2017, has been conducted in the office, and that the auditors are currently working on the audit's completion.

Ms. Clement said that one of the auditor's Mr. Baggett, has recommended that JWCD implement purchasing policy, which she is working on.

Ms. Clement said that Mr. Baggett will be attending the next meeting to be held on March 13, 2018, to present the final audit. Ms. Clement said that once she receives the draft audit, she will email it to each supervisor for their review, prior to the March meeting.

b) **APPROVAL OF SOUTH WEST FLORIDA WATER MANAGEMENT DISTRICT, (SWFWMD) FOR ALICO TO DRILL A NEW WELL IN 03-03, BETWEEN BLOCKS 49 & 50**

Mr. Strickland said that Alico was given permission by SWFWMD to install a new well in 03-03 between blocks 49 & 50.

Mr. Newlin said that JWCD should ratify the approval of the new well because it is with JWCD.

Mr. Strickland made a motion ratify the approval of the new well. Mr. Hovey seconded the motion and the motion passed unanimously.

c) **NEXT MEETING IS MARCH 13, 2018**

Ms. Clement said that the next JWCD meeting, is to be held on March 13, 2018, at 9:00 a.m.

d) **C.B. LANDHOLINGS, SECTION 03-06**

Ms. Clement stated that she had sent out the annual billing on the outside user's fees and that C.B. Landholding's payment is in arrears. Ms. Clement said she has sent a reminder and will keep abreast of the issue.

e) **GATES FOR SECURITY, RE: MR. JAY MUDGE**

Mr. Newlin said that ECDD is owed some funds from a landowner, Mr. Jay Mudge, around \$8,100.00, and Mr. Mudge is an expert welding and creates gates, etc. Mr. Newlin said that although the funds are due to ECDD, Mr. Mudge has said that he would like to be able to work off the debt. Mr. Newlin said that he had asked Mr. Shattles to see if ECDD was in need of any services from Mr. Mudge, and Mr. Shattles has reported, it is not. Mr. Newlin said that he thought that seeing ECDD and JWCD are in an Inter-local Agreement which allows the Districts to work together, that possibly JWCD might need new security gates.

Mr. Newlin said that Mr. Mudge met with Mr. Shattles at JWCD, looked at the security ingress and egress gates, and has submitted a written bid to replace only the arms of the gates, not the mechanical devices, for a cost of \$8,400.00.

Mr. Newlin said that he is recusing himself from this decision due to a conflict of residing on both ECDD and JWCD boards.

After a short discussion, Mr. Strickland said that he feels there is nothing wrong with the current gates, and Mr. Shattles offered that the current gates are currently broken, and are now, easily and inexpensively replaced.

It was determined that Mr. Mudge's proposal be rejected.

f) CALIBRATION MACHINE

Ms. Clement said, that JWCD is required by its SWFWMD permit, to calibrate all meters on each well under the JWCD permit, every five years. Ms. Clement said, that in addition, another condition within the permit, requires that JWCD have the caliper device, re-calibrated annually, which costs around \$750.00 or more, and the caliper must be shipped to California.

It was determined, by the supervisors, that JWCD is to calibrate all wells within JWCD at no cost to the landowners, and for Ms. Clement to take the necessary measures to have the calibration machine calibrated.

The supervisors said that if JWCD calibrates meters outside of JWCD, the cost to those landowners is to be \$100.00 per calibration.

6) SECRETARY/TREASURER'S REPORT

a) FINANCIAL REPORTS FOR OCTOBER 11, 2017 THROUGH JANUARY 9, 2018

Mr. Newlin presented the financial report for the period of October 11, 2017 through January 9, 2018, for all to review.

Ms. Clement said that JWCD had paid off the loan on the John Deere Excavator.

Mr. Strickland made a motion to approve the financial report as presented. Mr. Hovey seconded the motion and the motion passed unanimously.

7) SUPERVISOR'S FIELD REPORT

a) FIELD REPORTS FOR OCTOBER, NOVEMBER AND DECEMBER 2018

The field reports for October through December 2018, were submitted for the supervisors' review and comments.

Mr. Shattles said that as the supervisors are aware, JWCD had worked for months, in 2017, at Rum Creek Ranch cleaning on the County Line Ditch. Mr. Shattles said that the District had to pull out of Rum

Creek Ranch to perform work within JWCD, however; JWCD will be returning to Rum Creek Ranch, once again, and at that time, it will pick up where it left off, which was two miles north of the reservoir, on the County Line Ditch.

Mr. Strickland made a motion to approve the field report as presented. Mr. Hovey seconded the motion and the motion passed unanimously.

8) **CALL FOR NEW OR OTHER BUSINESS**

a) None.

9) **CALL FOR PUBLIC COMMENTS**

There were no public comments.

10) **PUBLIC NOTIFICATION**

“Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

11) **ADJOURNMENT**

Mr. Newlin adjourned the meeting at 9:51 a.m.

Respectfully Submitted,


Dana Clement
Secretary/Treasurer
Joshua Water Control District