

COW SLOUGH WATER CONTROL DISTRICT
BOARD OF SUPERVISORS'
MONTHLY MEETING AGENDA FOR
MARCH 22, 2018 at 3:00 P.M.
MEETING HELD IN THE COUNTY EXTENSION OFFICES
225 PRATT BOULEVARD, LABELLE, FLORIDA
THIS MEETING IS OPEN TO THE PUBLIC
Website: districtsapecial.org/cswcd

BOARD OF SUPERVISORS

Mr. Phillip Sherrod, President
Mr. Dallas Townsend, Supervisor
Mr. John Giddens, Supervisor

DISTRICT ADMINISTRATOR

Ms. Dana Clement

- 1) **PRESIDENT CALLS MEETING TO ORDER**
- 2) **ATTORNEY'S REPORT**
 - a) Update on the execution of all easements.
 - b) Letter to the Lewis'.
- 3) **OLD BUSINESS**
 - a) Approve the draft minutes of the February 22, 2018.
 - b) Other.
- 4) **ADMINISTRATOR'S REPORT**
 - a) Approve the financial reports for February 23, 2018 through March 22, 2018.
 - b) Next scheduled meetings (regular and budget) are to be held on April 26, 2018.
 - c) Other.
- 5) **ENGINEER'S REPORT**
 - a) Project, Lateral 29 Ditch.
 - b) Elevations study.
 - c) Draft bid package for Lateral 2E.
 - d) Other.

**COW SLOUGH WATER CONTROL DISTRICT
BOARD OF SUPERVISORS'
MONTHLY MEETING AGENDA
MARCH 22, 2018**

6) **NEW BUSINESS**

a) Other.

7) **SUPERVISORS' COMMENTS**

8) **CALL FOR PUBLIC COMMENTS**

9) **PUBLIC NOTIFICATION**

“Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.”

10) **ADJOURNMENT**

COW SLOUGH WATER CONTROL DISTRICT
BOARD OF SUPERVISORS
MEETING MINUTES FOR
FEBRUARY 22, 2018, AT 3:00 P.M.
In the County Extension Office in LaBelle, Florida
Website: districtsapecial.org/cswcd

BOARD OF SUPERVISORS

Mr. Phillip Sherrod, President
Mr. Dallas Townsend, Supervisor
Mr. John Giddens, Supervisor

SECRETARY-TREASURER, ADMINISTRATOR

Dana Clement

OTHERS PRESENT

Ms. Sommer Foster, CSWCD, Engineer, Johnson Prewitt & Assoc.
Mr. John Hoffman, Barron Collier Representative
Mrs. Amy Swindel, Auditor, Boy, Miller, Kisker,

1) **PRESIDENT CALL MEETING TO ORDER**

Mr. Sherrod called the February 22, 2018, monthly meeting to order at 3:00 p.m. and announced those in attendance.

Meetings are held in the County Extension Offices located in LaBelle, Florida and are open to the public.

2) **ATTORNEY'S REPORT**

a) **EASEMENT ISSUE RESOLUTION**

Mr. Townsend made a motion to execute the Resolution approving and accepting easements for the construction of Lateral 2-E. Mr. Giddens seconded the motion and the motion passed unanimously. All Board members voted yes on the execution of the Resolution, and it was executed by Mr. Sherrod.

Mr. Townsend said that he is currently working on getting all of the easements from their group executed, and once they are, he will send them to Mr. Diffenderfer, attorney, for CSWCD.

Mr. Townsend asked if Mr. Diffenderfer has sent the easement to the Kozacks for their execution. Ms. Foster said that she believes CSWCD sent Mrs. Kozack a draft easement a while back, and that Mrs. Kozack was fine in regards to her descriptive drawing, however; she does not believe that CSWCD has an executed easement. Ms. Foster emailed Mr. Diffenderfer to see what the status of the easement is at this time.

Mr. Townsend said that he has told Mrs. Kozack that CSWCD will install their culverts once the District receives their executed easement. Mr. Townsend said, that if Mr. Diffenderfer will email him the Kozack's easement, he will take it to Ms. Kozack for execution. After reviewing the draft minutes, it was discovered that the draft easement had previously been sent to the Kozacks. Mr. Townsend said that he will phone Mrs. Kozack.

3) **OLD BUSINESS**

a) **APPROVE THE DRAFT MINUTES OF THE MONTHLY MEETING HELD ON JANUARY 25, 2018**

Ms. Clement submitted the draft minutes of the monthly meeting held on January 25, 2018, for the supervisor's review/approval.

Mr. Townsend made a motion to accept the minutes with the two amendments discussed. Mr. Giddens seconded the motion and the motion passed unanimously.

b) **LETTER TO THE LEWIS'**

Mr. Townsend made motion to send the letter regarding the Lewis' drainage issue to Mr. Diffenderfer so that he can forward it to the Lewis' attorney, who can then deliver it to his clients, the Lewis'. Mr. Townsend said that this issue is in the record. Mr. Giddens seconded the motion and the motion passed unanimously.

Mr. Sherrod executed the document.

c) **INSTALLATION OF CULVERTS (2), KOZACKS**

Previously discussed.

d) Mr. Townsend said that the District should move ahead and draw up a description of what the construction company is going to need to do, in regards to the Lateral 2E project, and the culverts (2) installation (Kozack). Ms. Foster said that she will prepare a draft bid package. Mr. Sherrod said that he would like to get the project completed before the rainy season begins. Mr. Giddens concurred.

4) **ADMINISTRATOR'S REPORT**

a) **APPROVE THE FINANCIAL REPORTS FOR JANUARY 26, 2018 THROUGH FEBRUARY 22, 2018**

Ms. Clement submitted the financial reports for January 26, 2018 through February 22, 2018, for review, comments, and approval.

Ms. Clement commented that 95 percent of the tax revenues have been received.

Mr. Townsend made a motion to approve the financial reports as submitted and Mr. Giddens seconded the motion. The motion passed unanimously.

Mr. Sherrod said that he will phone Mr. Crivellaro, Ecological Management & Control, next month and ask him to begin spraying. Mr. Townsend said that Mr. Crivellaro needs to do a lot of spraying at the County Line, and he also needs to spray the road rights-of-way.

Mr. Sherrod said that Mr. Crivellaro was going to come and inspect the District every quarter, however; he has not.

b) **NEXT SCHEDULED MEETING, MARCH 22, 2018**

Ms. Clement said that the next meeting is to be held on March 22, 2018, at 3:00 p.m.

5) **ENGINEER'S REPORT**

a) **EMAIL FROM MR. SEAN CARRIGAN, RE: LATERAL 29 DITCH**

Ms. Foster said that she would like to discuss the Lateral 29 ditch. Ms. Foster said that she had received an email from D.O.T. requesting that CSWCD provide a letter to D.O.T. stating that CSWCD accepts the over toppling. Ms. Foster said, that essentially what D.O.T. is stating in the email, is that Highway 29 overflows into landowners' properties. Ms. Foster said that she needs to do more digging into this issue, and has spoken with Mr. Perry about it.

Ms. Foster said that the D.O.T. runs different storm events from what CSWCD is permitting for, which is the 25 year, 3 day storm, and then there is a 100 year event. Ms. Foster said that D.O.T. runs it on more frequent events so it is not comparing apples to apples, on storm events. Ms. Foster said that she would like the supervisors' comments.

Mr. Townsend said that he assumes the main property being discussed, is the property north of Highway 82, on the west side. Ms. Foster said yes. Mr. Townsend said that he will speak to the landowner.

After a lengthy discussion, Ms. Foster said that she owes SFWMD some comments, and that SFWMD also has some reservations about the way D.O.T. is handling the project. The supervisors all agreed that D.O.T. is not to flood any of the landowners or to have their drainage avenues cut-off. Ms. Foster said that SFWMD is involved, as D.O.T. is trying to secure a permit, and that SFWMD, in addition to CSWCD, is concerned for the landowners. Ms. Foster said that she also has concerns about D.O.T.'s plans.

Ms. Foster said that she had phoned SFWMD with her concerns and will continue to communicate to SFWMD and the D.O.T. that she is not happy with the design of Highway 29 as it stands today, and that it is not in the best interest of the landowners within the CSWCD. Ms. Foster said that each landowner must be treated individually, and D.O.T. needs to address this concern.

Ms. Foster said that there are a lot of different moving parts involved in this project and she will keep her eyes and ears alert, and continue to monitor the project, and keep communications open with SFWMD and the D.O.T.

Mr. Sherrod told Ms. Foster that the supervisors appreciate her keen eye and to please keep the supervisors in the loop. Ms. Foster said that she will continue to forward any correspondence to Ms. Clement for dissemination.

b) **ELEVATION STUDY**

Not discussed.

6) NEW BUSINESS

a) Mrs. Amy Swindel, District's auditor, verbally reviewed the September 30, 2017, year ending, audit and asked if there were any questions. There were none. Ms. Swindel said that all business for CSWCD was done in good standards.

Mr. Sherrod said that the "draft" audit was presented and approved by the supervisors, at the February 22, 2018 meeting, so a motion is not required.

b) None.

7) SUPERVISORS' COMMENTS

None presented.

8) PUBLIC COMMENTS

Mr. Sherrod called for any comments from the public. There were none presented.

9) PUBLIC NOTIFICATION

"Pursuant to section 286.0105, Florida Statutes, if any person decides to appeal any decision if made by the District with respect to any matter considered at this meeting or hearing, he or she will need a recording of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based."

10) ADJOURNMENT

Mr. Townsend made a motion to adjourn the meeting at 3:45 p.m. and Mr. Giddens seconded the motion. The motion passed unanimously.

Respectfully submitted,

Dana Clement
Secretary/Treasurer
Cow Slough Water Control District

COW SLOUGH WATER CONTROL DISTRICT
MONTHLY SUPPLEMENTAL FINANCIAL REPORT
DATE OF REPORT: MARCH 12, 2018

2017/2018			OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	
ACCOUNT TITLES			RECEIVED	RECEIVED	RECEIVED	RECEIVED	RECEIVED	RECEIVED	RECEIVED	RECEIVED	RECEIVED	RECEIVED	RECEIVED	RECEIVED	
SEACOAST NAT'L BANK - CHECKING	BEG. BALANCES		60,738.06	56,174.52	61,172.01	58,606.33	103,018.23	98,545.35							
SEACOAST NAT'L BANK - MONEY MKT.			21,784.26	21,786.11	21,787.90	21,787.90	21,789.75	21,793.27							
		BALANCES	82,522.32	77,960.63	82,959.91	80,401.19	124,818.41	120,747.62	117,648.50	117,648.50	117,648.50	117,648.50	117,648.50	117,648.50	117,648.50
2017/2018 BUDGET															
TAX REVENUES	61,495.00	TAX REV. - HENDRY	0.00	5,805.89	0.00	36,938.33	163.73								42,907.95
ESTIMATED CARRY OVER	60,000.00	TAX REV. - COLLIER	0.00	1,362.52	0.00	12,724.46	1,923.60								16,010.58
		BANK INTEREST	7.03	6.59	6.96	10.43	9.54								40.55
		MISC. INCOME	0.00	0.00	0.00	0.00	0.00								0.00
		C.D. INTEREST	0.00	0.00	0.00	0.00	0.00								0.00
TOTAL	121,495.00	BALANCES	82,529.35	85,135.63	82,966.87	130,074.41	126,915.28	120,747.62	117,648.50	117,648.50	117,648.50	117,648.50	117,648.50	117,648.50	88,959.00
EXPENDITURES															
			ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	TOTAL
			OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	FUNDS
			EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENDED
															TOTAL
															ACCOUNTS
															BALANCES
MAINTENANCE	33,000.00														31,962.87
a) HERBICIDE (3 times per year)	15,000.00		0.00	0.00	0.00	1,037.13	0.00								1,037.13
b) CANAL MAINT. (excavating, leveling)	9,300.00		0.00	0.00	0.00	0.00	0.00								0.00
c) CULVERTS	3,700.00		0.00	0.00	0.00	0.00	0.00								0.00
d) MOWING	5,000.00		0.00	0.00	0.00	0.00	0.00								0.00
CONDEMNATION PROCESS	20,000.00		147.50	0.00	1,165.00	0.00	1,098.00								2,410.50
DOWN STREAM MAINTENANCE FEES	4,100.00		0.00	0.00	0.00	0.00	0.00								0.00
WATER QUALITY ANALYSES	3,500.00		115.00	230.00	0.00	0.00	0.00								345.00
AUDIT FISCAL YEAR ENDING 2017	3,600.00		0.00	0.00	0.00	0.00	3,600.00								3,600.00
ATTORNEY'S FEES	5,000.00		0.00	0.00	0.00	0.00	0.00								0.00
ENGINEERING FEES	7,500.00		0.00	0.00	0.00	0.00	0.00	1,575.00							1,575.00
ADMINISTRATOR	15,000.00		1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00							7,500.00
INSURANCE	4,090.00		1,846.00	0.00	0.00	0.00	0.00								1,846.00
OFFICE EXPENSES	1,900.00		200.68	138.43	150.68	50.68	125.68	53.22							719.37
LEGAL ADVERTISEMENTS	400.00		0.00	153.29	0.00	0.00	0.00								153.29
POSTAGE	150.00		0.00	0.00	0.00	0.00	0.00								0.00
DUES (DCA, \$175.00, FASD, \$500.00)	675.00		675.00	0.00	0.00	0.00	0.00								675.00
TAX FEES/DISCOUNTS	4,919.60		334.54	404.00	0.00	2,918.19	93.99	220.90							3,971.61
RESERVE	17,660.40		0.00	0.00	0.00	0.00	0.00								0.00
TOTAL BUDGET	121,495.00	TOTAL MONTHLY	4,568.72	2,175.72	2,565.68	5,256.08	6,167.66	3,099.12	0.00	0.00	0.00	0.00	0.00	0.00	23,832.90
		EXPENSES													97,662.10
CURRENT CASH STATUS			77,960.63	82,959.91	80,401.19	124,818.41	120,747.62	117,648.50	117,648.50	117,648.50	117,648.50	117,648.50	117,648.50	117,648.50	