

**COUNTY LINE DRAINAGE DISTRICT (CLDD)**  
**BOARD OF SUPERVISORS**  
**QUARTERLY MEETING MINUTES**  
**FOR THE MEETING HELD ON**  
**JANUARY 10, 2018 at 10:00 a.m.**

District's Website: [districtsapecial.org/cldd](http://districtsapecial.org/cldd)

**BOARD OF SUPERVISORS**

Mr. Joe Beale, President  
Mr. Pat McKenna, Supervisor  
Mr. Paul Fabry, Supervisor

**SECRETARY/TREASURER**

Ms. Dana Clement

**OTHER ATTENDEES**

Mr. Randy Sebring, Field Consultant  
Mr. Cullum Jefferies, Landowner

1) **PRESIDENT, CALL MEETING TO ORDER**

Mr. Beale called the quarterly meeting to order at 10:00 a.m. in the District's office located at 23351 North River Road, Alva, Florida, on Wednesday, January 10, 2018.

2) **OLD BUSINESS**

a) **APPROVE THE MINUTES OF THE QUARTERLY MEETINGS HELD ON OCTOBER 11, 2017**

Mr. McKenna made a motion to approve the minutes of the quarterly meeting held on October 11, 2017. Mr. Fabry seconded the motion and the motion passed unanimously.

b) **SALE OF EXCAVATOR, \$10,500.00**

Ms. Clement stated that at the last meeting, the supervisors made a motion to accept the highest quote offered for the excavator, which was \$10,500.00, from Sebring Tractor, if the attorney said that it was not a conflict of interest to do so.

Ms. Clement said that the attorney found no conflict in accepting the highest quote submitted, and relayed to her, that in the future, when the supervisors have a doubt regarding the estimated value of a piece of equipment, which in this case, is what occurred, pursuant to Florida Statutes, any asset considered to be valued over \$5,000.00, should be advertised in the local newspaper or taken to an auction.

3) **SECRETARY/TREASURER'S REPORT**

a) **APPROVE THE FINANCIAL REPORT FOR OCTOBER 12, 2017 THROUGH THROUGH JANUARY 10, 2018**

The financial reports for the period of October 12, 2017 through January 10, 2018, were provided

for the Supervisors' review.

Mr. Fabry made a motion to approve the financial report as submitted. Mr. McKenna seconded the motion and the motion passed unanimously.

**b) IMPLEMENT A PURCHASING POLICY**

Ms. Clement stated that the draft audit for year ending September 30, 2017, is being prepared, and while the auditor was at her office, he recommended that CLDD implement a purchasing policy. Ms. Clement said that she is working on a recommendation to present to the supervisors.

Ms. Clement said that Mr. Baggett, auditor, will be attending the next meeting to be held on April 11, 2018, to present the final audit, and that in the meantime, she will send out the draft audit, once she receives one, to the supervisors for their review and comments. Ms. Clement said that she would appreciate it, if the supervisors will contact her with any questions or changes, prior to the meeting, as the audit being presented by Mr. Baggett, will be the final audit so any changes must be received well in advance of the meeting.

**c) NEXT MEETING**

Ms. Clement said that the next quarterly meeting is scheduled to be held on April 11, 2018, 10:00 a.m.

**4) FIELD REPORT**

**a) FIELD REPORT FOR OCTOBER, NOVEMBER AND DECEMBER 2017**

The field report for the period of October 2017 through December 2017, was provided for the Supervisors' review and comments.

**b) CULVERTS WASHED OUT AT THE TOP OF SECTION 3.**

Mr. Sebring said he had replaced the two culverts in Section 3, which blew-out due to Hurricane Irma.

**c) EROSION, LAKE BANKS AND CANALS**

Mr. Sebring said that the estimated cost to repair the erosion on the lake banks and canals, caused by Hurricane Irma, will be \$13,000.00.

Mr. Fabry made a motion to accept the written quote of \$13,000.00, from Sebring Tractor. Mr. McKenna seconded the motion and the motion passed unanimously.

**d) PUMP HOUSES, (#2 AND #3) AND REPAIRS TO PUMP IN SECTION 3**

Mr. Sebring said that he did get estimated costs for covers on the pump sheds, size 20' x 20', \$1,285.00 each, installed. Mr. Sebring said that footers will have to be installed which is not included in the \$1,285.00.

After a discussion, Mr. McKenna made a motion to purchase two sheds. Mr. Fabry seconded the motion and the motion passed unanimously.

5) **ATTORNEY**

a) None.

6) **ENGINEER**

a) **STATUS OF THE BABCOCK RANCH PROJECT, (BRP), (DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES DISPENSED WATER PROJECT CONTRACT)**

Mr. Beale stated that the Babcock Ranch Water Storage Project, has been delayed due to various reasons, for over a year now, however; the project is a go, and there will be a pre-bid meeting on January 17, 2018, at 10:00 a.m., to be held at the CLDD office, Alva, and a bid opening meeting at 12:01 p.m. on January 26, 2018, to held at the Joshua Water Control District office, Arcadia.

Mr. Grandusky said that the project should be completed in 60 to 90 days.

Mr. Fabry asked that if any funds are left over from the project, can it be used, for example, on the culverts on the north dike and/or something related to the Babcock Ranch water storage project, to improve it. Mr. Grandusky said he believes that CLDD could use the extra monies funds, however; he will verify with FDACS.

Ms. Clement said she will schedule a special meeting of the Board of Supervisors, at which time, a contractor will be selected. Mr. Grandusky suggested the special meeting be held on February 2, 2018 at 10:00 a.m., Alva, Florida.

Mr. Beale asked Mr. Sebring to go out and review the contractor's progress on the BRP from time to time. Mr. Sebring said, he will do so.

Mr. Fabry made a motion for Mr. Beale to execute the FDACS contract once it has been received and then reviewed by the District's attorney. Mr. McKenna seconded the motion and the motion passed unanimously.

b) **ELEVATIONS SURVEY, SPANISH CREEK**

Mr. Grandusky said, he does not have a written proposal for an estimated cost to perform an elevations survey of Spanish Creek, however; the cost of the survey would be around \$5,900.00, and the plans will cost around \$1,800.00. Mr. Grandusky said that the first step will be to gather some survey information, do some hydraulics, and then to locate the two culverts in questions.

Mr. Fabry made a motion to have Mr. Grandusky research and resurvey Spanish Creek. Mr. McKenna seconded the motion and the motion passed unanimously.

7) **NEW BUSINESS**

a) **HENDRY COUNTY/COUNTY LINE DITCH**

Mr. Beale said that he had received notification that Hendry County had put in a request for funding on the County Line Ditch.

Mr. Beale said that he had sent an email to Mr. Grandusky regarding this issue, asking Mr. Grandusky to find out more information about this, and to see if CLDD can possibly get funding for increasing the capacity of the County Line Ditch.

8) **SUPERVISOR'S COMMENTS**

None.

9) **CALL FOR PUBLIC COMMENTS**

Mr. Beale asked if there were any public comments. There were none.

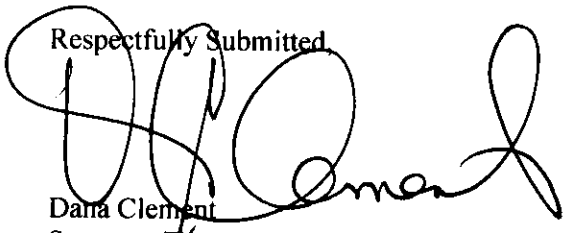
10) **PUBLIC NOTIFICATION**

**“Pursuant to section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”**

11) **ADJOURNMENT**

Mr. McKenna made a motion to adjourn the meeting at 11:26 a.m. Mr. Fabry seconded the motion and the motion passed unanimously.

Respectfully Submitted,

  
Darra Clement  
Secretary/Treasurer  
County Line Drainage District