

COUNTY LINE DRAINAGE DISTRICT
BOARD OF SUPERVISORS
MEETING AGENDA FOR
OCTOBER 10, 2018 AT 10:00 A.M.
MEETINGS ARE HELD AT 23351 NORTH RIVER ROAD, ALVA, FLORIDA
MEETINGS ARE OPEN TO THE PUBLIC
Website: districtsarespecial.org/cldd

BOARD OF SUPERVISORS

Mr. Joe Beale, President

Mr. Paul Fabry, Supervisor

Mr. Pat McKenna, Supervisor

EXECUTIVE DIRECTOR

Ms. Dana Clement

- 1) PRESIDENT, CALL MEETING TO ORDER
- 2) OLD BUSINESS
 - a) Approve the minutes of the meetings held on July 11, 2018.
 - b) Other.
- 3) SECRETARY/TREASURER'S REPORT
 - a) Approve the financial report for July 12, 2018 through October 10, 2018.
 - b) Ratify expenditure of \$3,652.00 to remediate website for ADA. Recurring expenses.
 - c) Next meeting is January 9, 2019.
 - d) Other.
- 4) FIELD REPORT
 - a) Field Report for July, August and September 2018.
 - b) Project on North Dike.
 - c) Daniels' Ditch culverts.
 - d) Other.
- 5) ATTORNEY
 - a) Other.
- 6) ENGINEER
 - a) Status of the Babcock Ranch Project
 - b) Update on Spanish Creek Project, RE: Elevations.
 - c) Other.
- 7) NEW BUSINESS
 - a) Other.

- 8) SUPERVISOR'S COMMENTS
- 9) CALL FOR PUBLIC COMMENTS
- 10) PUBLIC NOTIFICATION

“Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the District with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

- 11) ADJOURNMENT

COUNTY LINE DRAINAGE DISTRICT
ANNUAL LANDOWNERS'
AND QUARTERLY MEETINGS
JULY 11, 2018 AT 10:00 A.M.
HELD AT 23351 NORTH RIVER ROAD, ALVA, FLORIDA
THIS MEETING IS OPEN TO THE PUBLIC
Website: districtsarespecial.org/cldd

BOARD OF SUPERVISORS

Mr. Joe Beale, President

Mr. Paul Fabry, Supervisor

Mr. Pat McKenna, Supervisor

EXEC. DIRECTOR/SEC.TREAS.

Ms. Dana Clement

- 1) PRESIDENT CALLS MEETING TO ORDER, 10:00 A.M.
- 2) MEETING ANNOUNCEMENT
 - a) SECRETARY READS LEGAL NOTICE

Ms. Clement announced the meeting was noticed in the Fort Myers News Press on June 21, 2018 and June 29, 2018, also posted on the District's website.

Mr. Fabry motioned to waive the reading. Mr. Beale seconded. Motion passed.
- 3) ELECTION OF CHAIRPERSON AND SECRETARY TO CONDUCT MEETING
 - a) LANDOWNERS ELECT CHAIRPERSON AND SECRETARY

Mr. Townsend motion to approve the financial reports. Mr. Giddens seconded. Motion passed.

Mr. Fabry motioned to elect Mr. Beale as chairman and Ms. Clement as secretary. Mr. Jefferies seconded. Motion passed.

Mr. Beale called the Landowners' Meeting to order at 10:02 a.m.
- 4) CALL FOR PROXIES
 - a) TABULATE-ANNOUNCE RESULTS

Ms. Foster presented revised plans for the Lateral 2E project. Discussion on several changes to the plan.

Ms. Clement said under Chapter 298 Florida Statutes, the acreage that is present at a meeting constitutes a quorum.
 - b) CHAIRPERSON DECLARES A QUORUM
- 5) ELECTION OF A SUPERVISOR
 - a) TERM EXPIRATION, MR. PAUL FABRY
 - b) ELECT ONE SUPERVISOR

Mr. Beale opened the floor for nominations. Ms. Clement called for nominations.

Mr. Beale nominated Mr. Paul Fabry. No other nominations.

COUNTY LINE DRAINAGE DISTRICT
ANNUAL LANDOWNERS' AND QUARTERLY MEETINGS
JULY 11, 2018

Mr. Beale motioned for Mr. Fabry to serve a three-year term, 2018-2021, as supervisor. Mr. McKenna seconded. Motion passed.

6) ADJOURN ANNUAL LANDOWNER'S MEETING

Meeting adjourned, 10:12 a.m.

7) PRESIDENT CALLS QUARTERLY MEETING TO ORDER

a) PRESIDENT CALLS THE QUARTERLY MEETING TO ORDER

b) ELECTION OF A NEW PRESIDENT FOR 2018/2019 FISCAL YEAR

Mr. Fabry nominated Mr. Beale to serve as president of the Board of Supervisors for 2018/2019. Mr. McKenna seconded. Motion passed.

8) OLD BUSINESS

a) APPROVE MINUTES OF QUARTERLY MEETING HELD APRIL 11, 2018

Mr. Fabry motioned to approve the minutes of the April 11, 2018, meeting. Mr. McKenna seconded. Motion passed.

b) UPDATE ON TARPON BLUE LEASE ISSUE

Mr. Beale said that Tarpon Blue has submitted five ERP applications to SFWMD with the intent of farming on Babcock Ranch. Mr. Beale said that Mr. Grandusky, district's engineer, is monitoring the situation closely. Mr. Beale said he wants to make sure Tarpon Blue retains their water.

c) PURCHASING POLICY RECOMMENDATION

Ms. Clement recommended the District implement a policy that any procurement of goods or services, which exceeds \$35,000.00, which is Category Two, of Florida Statutes 287.017, be secured by a bidding process. Ms. Clement said, if the purchase exceeds \$35,000.00, the District must place a notice to bid in the local newspaper and go through the bidding process.

Mr. Fabry motioned for the District to implement the policy. Mr. McKenna seconded. Motion passed.

9) SECRETARY/TREASURER'S REPORT

a) FINANCIAL REPORTS FOR APRIL 12, 2018 THROUGH JULY 11, 2018

Mr. Fabry motioned to approve the financial reports. Mr. McKenna seconded. Motion passed.

b) EXECUTE THE CREDIT LINE DOCUMENTS FOR 2018/2019 WITH FIRST STATE BANK

Mr. Fabry motioned to renew the \$100,000.00 annual credit line, 5% fixed interest rate, and a \$150.00 processing fee, with First State Bank. Mr. McKenna seconded. Motion passed.

c) UPDATE ON WEBSITES BEING COMPLIANT TO AMERICAN DISABILITIES ACT, (ADA)

Ms. Clement said the District's website must be ADA Compliant and she is seeking the best remedy for the district and will report her findings at the next meeting.

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ANNUAL LANDOWNERS' AND QUARTERLY MEETINGS
JULY 11, 2018

- d) NEXT MEETING, OCTOBER 10, 2018, 9:00 A.M.

10) FIELD REPORT

- a) REVIEW OF THE FIELD REPORT

Mr. Fabry motioned to approve the report. Mr. McKenna seconded. Motion passed.

- b) HERBICIDE APPLICATION UPDATE

Mr. Sebring said that Mr. Crivellaro has not completed the application.

- c) BABCOCK RANCH PROJECT, PHASE IV, NEW DIKE

Mr. Sebring said there are some problems with the new dike, mainly erosion issues in six to ten places.

Mr. Grandusky said the erosion needs repaired now. Discussion ensued. Board chose Sebring Tractor to begin the project, immediately.

Mr. Fabry motioned to authorize Mr. McKenna to oversee the project with Sebring Tractor. Project cost estimated at \$20,000.00, with an additional \$10,000.00 if necessary, with Mr. McKenna's approval. Mr. Beale seconded. Motion passed.

11) ENGINEER'S REPORT

- a) ANNUAL ENGINEER'S REPORT

Mr. McKenna motioned to approve the report. Mr. Fabry seconded. Motion passed.

- b) DANIELS' DITCH PROJECT

Mr. Sebring said the two culverts in the Daniels' Ditch have not been lowered due to the rain. Mr. Grandusky recommended waiting until the dry season, and then, each culvert can be lowered by two feet.

Mr. McKenna motioned to delay lowering the Daniels' Ditch culverts until dry season. Mr. Fabry seconded. Motion passed.

- c) BABCOCK RANCH PROJECT

Mr. Grandusky said the project is complete and he just approved the RCS Construction's invoice.

Mr. Grandusky said the district was able to finish the project under budget which allowed for additional work in Section 3.

Mr. Beale thanked Mr. Grandusky for the great job he had done for the district.

- d) SPANISH CREEK PROJECT, RE: ELEVATIONS

Mr. Grandusky distributed a handout indicating a summary of flood results for previously permitted conditions. Discussion ensued. Mr. Grandusky said that his numbers indicate that the current, two 72" culverts are sufficient, but he will review the project again, and consider the supervisor's comments for the addition of another culvert.

12) BUDGET 2018/2019

- a) DRAFT BUDGET FOR 2018/2019

Mr. Fabry motioned to approve the 2018/2019 budget in the amount of \$184,838.16. Mr. McKenna seconded. Motion passed.

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b) ESTABLISH 2018/2019 ASSESSMENT RATE

Tax assessment rate for the 2018/2019 year, \$49.53 an acre.

Mr. Fabry motioned to approve \$49.53 per acre assessment rate. Mr. McKenna seconded. Motion passed.

c) EXECUTE 2018/2019 ASSESSMENT RESOLUTION

Mr. Fabry motioned to adopt the Assessment Resolution. Mr. McKenna seconded. Motion passed.

13) CALL FOR NEW OR OTHER BUSINESS

a) APPOINT SECRETARY/TREASURER, LEGAL FIRM, AND ENGINEERING FIRM FOR 2018/2019 FISCAL YEAR

Mr. Beale motioned to appoint Ms. Clement as secretary/treasurer, Grandusky and Lamb, as the engineering firm, Lewis Longman and Walker P.A., as the legal firm, and Baggett, Reutimann & Associates, as the auditing firm. Mr. Fabry seconded. Motion passed.

b) EXECUTE 2018/2019, RESOLUTION FOR THE LEVY AND COLLECTION OF NON-AD VALOREM ASSESSMENTS

Mr. Beale motioned for the Resolution to be executed. Mr. Fabry seconded. Motion passed.

c) FIELD CONSULTANT AGREEMENT

Mr. Fabry motioned to approve the field consultant agreement between Mr. Randy Sebring and CLDD for 2018/2019. Salary \$1,465.00 a month. Mr. McKenna seconded. Motion passed.

d) MEETING DATES FOR FISCAL YEAR 2018/2019

Mr. Fabry motioned for the CLDD meetings to be held quarterly, on the second Wednesday of the month, at 10:00 a.m., beginning with the October 10, 2018 meeting. Mr. McKenna seconded. Motion passed.

14) ADJOURNMENT, 11:59 A.M.

COUNTY LINE DRAINAGE DISTRICT
MONTHLY SUPPLEMENTAL FINANCIAL REPORT
DATE OF REPORT: SEPTEMBER 18, 2018

	BEGINNING BALANCES	OCTOBER RECEIVED	NOVEMBER RECEIVED	DECEMBER RECEIVED	JANUARY RECEIVED	FEBRUARY RECEIVED	MARCH RECEIVED	APRIL RECEIVED	MAY RECEIVED	JUNE RECEIVED	JULY RECEIVED	AUGUST RECEIVED	SEPTEMBER RECEIVED	FUNDS RECEIVED	TOTAL FUNDS REMAINING
ACCOUNT TITLES															
CHECKING ACCOUNT-SEACOAST NAT'L BANK		134,286.05	127,901.10	117,437.76	162,483.97	149,650.41	141,163.48	121,427.03	244,281.04	225,344.02	219,156.25	225,245.68	209,617.47		
BALANCES		134,286.05	127,901.10	117,437.76	162,483.97	149,650.41	141,163.48	121,427.03	244,281.04	225,344.02	219,156.25	225,245.68	209,617.47		
2017/2018 BUDGET															
TAX COLLECTOR	191,754.16	246.55	987.52	61,243.98	1,235.18	1,113.41	0.00	126,924.13	0.00	255.61	0.00	0.00	0.00	192,006.38	
EXCESS FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
BANK INTEREST	0.00	10.80	10.26	10.53	13.56	11.38	11.90	15.73	20.61	18.90	19.41	19.13	0.00	162.21	
MISCELLANEOUS INCOME	0.00	10,515.00	12.00	0.00	15.00	13.00	64.00	3,825.98	0.00	0.00	22,464.02	0.00	-378.13	36,530.87	
RESERVE ACCOUNT	83,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CREDIT LINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL BALANCES	274,754.16	145,058.40	128,910.88	178,692.27	163,747.71	150,788.20	141,239.38	252,192.87	244,301.65	225,618.53	241,639.68	225,264.81	209,239.34	228,699.46	
EXPENDITURE	AMOUNT	ACTUAL OCTOBER EXPENSES	ACTUAL NOVEMBER EXPENSES	ACTUAL DECEMBER EXPENSES	ACTUAL JANUARY EXPENSES	ACTUAL FEBRUARY EXPENSES	ACTUAL MARCH EXPENSES	ACTUAL APRIL EXPENSES	ACTUAL MAY EXPENSES	ACTUAL JUNE EXPENSES	ACTUAL JULY EXPENSES	ACTUAL AUGUST EXPENSES	ACTUAL SEPTEMBER EXPENSES	TOTAL FUNDS EXPENDED	TOTAL FUNDS REMAINING
EMPLOYEE WAGES	35,960.00	2,765.00	2,765.00	2,765.00	2,765.00	2,765.00	5,530.00	2,765.00	2,765.00	2,765.00	2,765.00	2,765.00	2,765.00	35,945.00	15.00
FICA EXPENSE	2,670.00	211.52	211.52	211.52	211.52	211.52	423.04	211.52	211.52	211.52	211.52	211.52	211.52	2,749.76	-79.76
EMPLOYEE BENEFITS	2,205.00	165.90	165.90	165.90	165.90	165.90	331.80	165.90	165.90	165.90	165.90	165.90	165.90	2,156.70	48.30
ROAD'S MAINTENANCE	23,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	140.00	0.00	140.00	22,860.00
CANAL'S MAINTENANCE	20,000.00	0.00	0.00	0.00	0.00	0.00	13,000.00	0.00	0.00	0.00	3,607.50	1,215.00	1,890.00	19,712.50	287.50
OUTSIDE MAINTENANCE LABOR	28,000.00	1,718.00	1,783.49	1,723.49	2,136.03	1,723.49	1,963.49	1,701.55	1,973.00	1,469.04	2,228.49	2,009.21	1,714.15	22,143.43	5,856.57
WEED CONTROL	29,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,428.50	367.50	0.00	7,150.00	1,650.00	19,596.00	9,404.00
CONTROL STRUCTURES	31,000.00	0.00	3,270.00	0.00	0.00	2,880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,150.00	24,850.00
FUEL/LUBRICANTS	2,500.00	1,144.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,114.95	0.00	0.00	3,259.05	-759.05
EQUIPMENT PARTS/REPAIRS	4,500.00	1,520.43	0.00	0.00	1,852.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	109.54	3,482.47	1,017.53
SUTA/FUTA ACCOUNT	125.00	8.30	0.00	0.00	8.30	0.00	0.00	11.06	0.00	0.00	8.30	0.00	0.00	35.96	89.04
CONSTRUCTION MATERIALS	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
ATTORNEY FEES	10,000.00	-60.00	60.00	260.00	2,440.00	-260.00	-2,200.93	0.00	500.00	0.00	320.00	360.00	2,860.00	4,279.07	5,720.93
ENGINEERING FEES	8,500.00	0.00	0.00	0.00	1,000.00	0.00	-1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,500.00
AUDIT YEAR ENDING 2017	8,100.00	0.00	0.00	7,000.00	0.00	0.00	350.00	0.00	924.00	0.00	0.00	0.00	0.00	8,274.00	-174.00
TAX COLLECTOR'S FEE	505.00	2.94	251.34	251.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	505.62	-0.62
TAX REVENUES DISCOUNTS	7,375.16	0.00	39.51	2,449.69	37.06	33.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,559.66	4,815.50
PROPERTY APPRAISER'S FEE	354.00	0.00	354.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	354.00	0.00
MEETINGS & MEMBERSHIP'S DUES	750.00	675.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	675.00	75.00
INSURANCE	8,230.00	7,347.00	0.00	0.00	-641.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,806.00	1,424.00
MISCELLANEOUS EXPENSES	300.00	57.35	0.00	0.00	768.94	414.86	0.00	-208.00	0.00	101.96	150.00	0.00	0.00	1,285.11	-985.11
OFFICE EXPENSES	8,500.00	220.40	0.00	0.00	1,839.69	209.19	33.59	1,883.44	311.35	0.00	1,993.98	27.35	2,326.16	8,845.15	-345.15
RESERVE	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,953.50	1,953.50	18,046.50
WATER ANALYSES	6,000.00	0.00	1,191.00	0.00	132.00	0.00	0.00	0.00	297.00	0.00	1,447.00	222.00	0.00	3,289.00	2,711.00
OPERATING LOAN-PRINCIPAL (Maturity: 8-4-2019)	14,486.00	1,280.96	1,281.97	1,289.38	1,290.71	1,295.09	1,307.41	1,303.93	1,312.81	1,312.81	1,319.34	1,321.76	1,326.24	15,642.41	-1,156.41
OPERATING LOAN-INTEREST	2,194.00	100.40	99.39	91.98	90.65	86.27	73.95	77.43	68.55	68.55	62.02	59.60	55.12	933.91	1,260.09
TOTAL BUDGET	274,754.16	17,157.30	11,473.12	16,208.30	14,097.30	9,624.72	19,812.35	7,911.83	18,957.63	6,462.28	16,394.00	15,647.34	17,027.13	170,773.30	103,980.86
CURRENT CASH STATUS		127,901.10	117,437.76	162,483.97	149,650.41	141,163.48	121,427.03	244,281.04	225,344.02	219,156.25	225,245.68	209,617.47	192,212.21		